Secure Offboarding
From Separation to Recovery

Automate employee offboarding to improve efficiency and auditability, reduce security exposures and optimize IT spend.

oomnitza

| Separate | Deprovision | Reassign | Recover | Decommission |

Solution

Oomnitza automates and streamlines employee offboarding from Separation to Recovery, followed by proper decommissioning of reclaimed technologies. This enables organizations to coordinate multiple teams and tools, eliminate manual and error-prone tasks, and improve security, operational and financial efficacy.

Separate

- Employee **status** change in HR system

- **Notifications** to IT, HR, Finance, Legal & other stakeholders

- **Trigger** logic tree for **voluntary, involuntary** or other departures
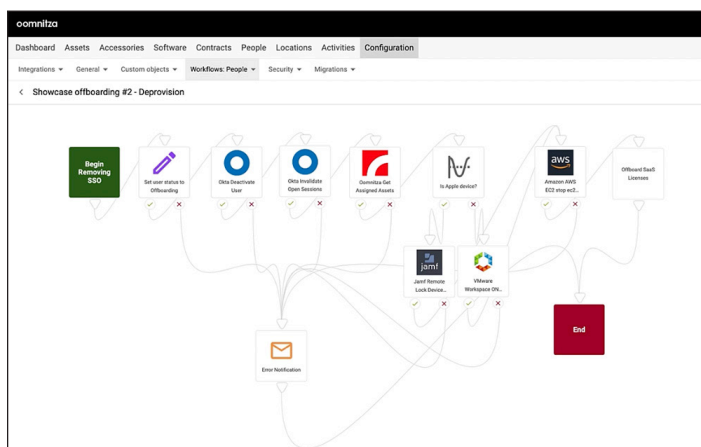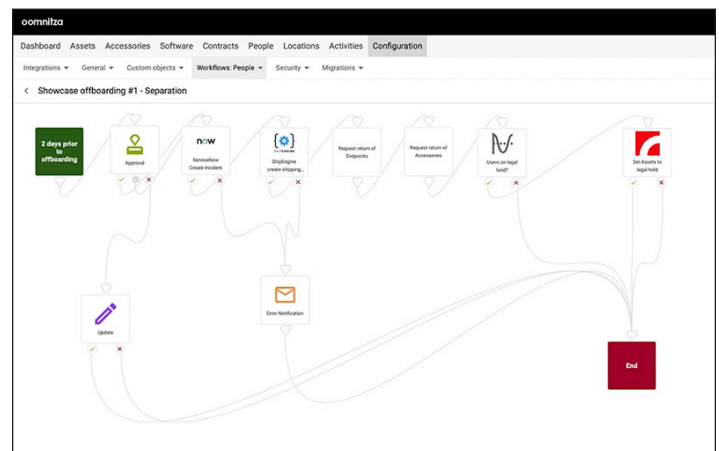

Deprovision

- **Lock** endpoints (corporate laptops, mobile devices, in-field devices); **preserve** data/workspaces

- **Revoke access** to applications, network and cloud infrastructure, within and outside the purview of single sign-on (SSO)

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Reassign

- **Transfer** ownership and access for docs, data, cloud resources and workspaces to manager or peers for business continuity

- Setup **auto-replies** and **mail forwarding**, delete calendar invites
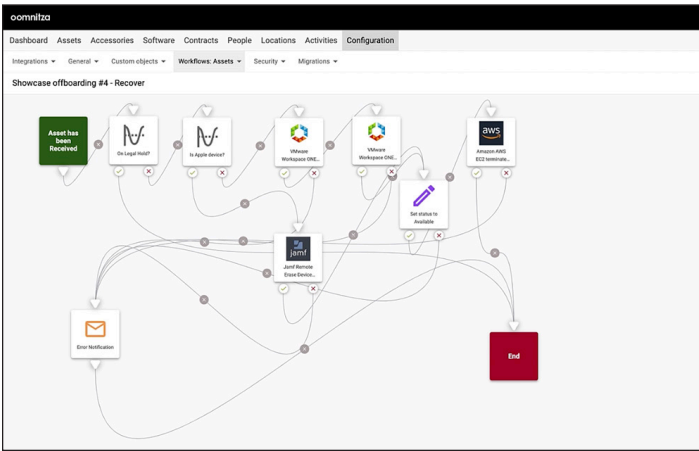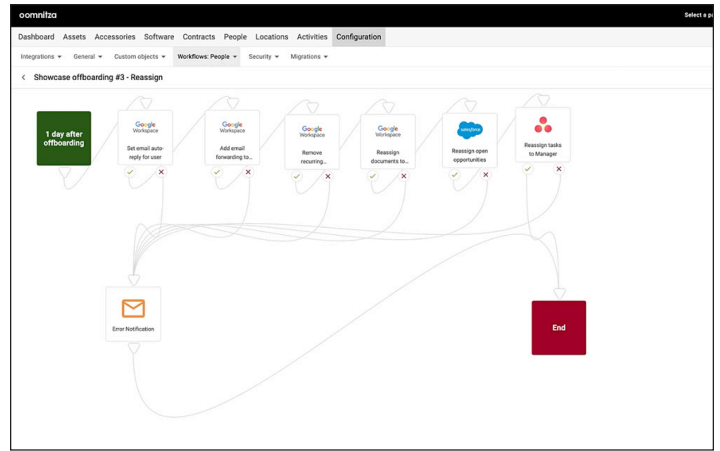
Recover

- **Ensure return** of corporate endpoints and accessories

- **Reclaim cloud resources** and application licenses

- Enforce **legal hold** and data preservation requirements

End of Life

- If no remaining life, **sanitize and wipe** endpoints, ecycle, store certificate of disposal, and update financial systems

- If remaining life, **reimage** and **return** to inventory for reallocation
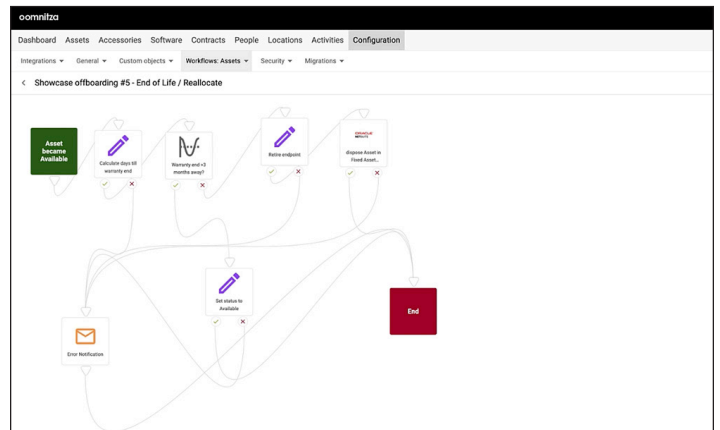
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