comnitza

Secure Offboarding

From Separation to Recovery

Automate employee offboarding to improve efficiency and auditability, reduce security exposures and optimize IT spend.



Solution

Oomnitza automates and streamlines employee offboarding from Separation to Recovery, followed by proper decommissioning of reclaimed technologies. This enables organizations to coordinate multiple teams and tools, eliminate manual and error-prone tasks, and improve security, operational and financial efficacy.



Separate

- Employee **status** change in HR system
- Notifications to IT, HR, Finance, Legal & other stakeholders
- Trigger logic tree for voluntary, involuntary or other departures

miniizo hboard Assets A	Accessories Sof	ware Contracts	People Location:	s Activities Conf	guration			
egrations + General	Custom object:	- Workflows: Peo	ple - Security -	Migrations -				
Showcase offboar	rding #1 - Separat	ion						
2 days prior to offboarding	Approvid	now Sentenhow Create Incident	Stature create shipping.	Request return of Endpoints	Request return of Accessories	Users on legal		Set Assets to logal hold
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			Error Notification					
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	Contracts People Locations Activities Configuration
	Norkflows: People v Security v Migrations v
Showcase offboarding #2 - Deprovision	
Regin Banary Sol	Vertical State Vertical State



Deprovision

- Lock endpoints (corporate laptops, mobile devices, in-field devices);
 preserve data/workspaces
- **Revoke access** to applications, network and cloud infrastructure, within and outside the purview of single sign-on (SSO)



Reassign

- **Transfer** ownership and access for docs, data, cloud resources and workspaces to manager or peers for business continuity
- Setup **auto-replies** and **mail forwarding**, delete calendar invites





Recover

- Ensure return of corporate endpoints and accessories
- Reclaim cloud resources and application licenses
- Enforce **legal hold** and data preservation requirements



End of Life

- If no remaining life, **sanitize and wipe** endpoints, ecycle, store certificate of disposal, and update financial systems
- If remaining life, **reimage** and **return** to inventory for reallocation



Learn more at oomnitza.com/solutions/secure-offboarding

About Oomnitza

Oomnitza offers the industry's most versatile Enterprise Technology Management platform that delivers key business process automation for IT. Our SaaS solution, featuring agentless integrations, best practices and low-code workflows, enables enterprises to quickly achieve operational, security and financial efficiency leveraging their existing endpoint, application, network infrastructure and cloud infrastructure systems. We help some of the most well-known and innovative companies to optimize resources, mitigate cyber risk, expedite audits and fortify digital experience.

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Learn more at www.oomnitza.com